

Meeting commenced: 7:30 pm

Attendance: As per Attendance Book

Apologies: Gill Green, Jeff and Tiana Perry, Nicole Salonga, Carlie Sheppard

### 1. Minutes

Meeting held on Monday 6<sup>th</sup> February 2023.

Amendment regarding date of Tom Newhouse's passing. Should have read Thursday 2<sup>nd</sup> February, not Tuesday 3<sup>rd</sup> February.

Motion to accept the amended minutes.

Moved – Jason King, seconded, Keith Pierce.

Resolved that the minutes be accepted.

Noted that copies of the minutes are shown on our web site [bhfc.org.au](http://bhfc.org.au).

### 2. Business arising from the minutes

- a) **Forfeit Fines** – Tony Hughes/Cameron Hume - Around \$1,850 in fines received from Hills Football (HFI) for 2002. This will have to be paid.  
**HFI Forfeit Fees for 2023:** Fixed fees range from \$15 for U6's up to \$100 for Premier League  
In addition to the above fees, if notification of such forfeit is NOT given to HFI **no later than one (1) business day immediately preceding the game, then the team forfeit fee shall be double the appropriate fee.**  
**Deferments** - Teams can apply for a deferment with a couple of weeks' notice (more notice the better). Be fair to your opponents and not leave a forfeit to the last minute. If you are going to defer/forfeit a match then let our Competition Secretary Cameron know ASAP.
- b) As from this year if any BHFC teams forfeit outside HFI guidelines then they will have 4 or 5 days to pay the fine (we will need to receive notification of HFI's fines weekly or fortnightly to keep on top of this).
- c) **Team Registrations** - teams can register as many players as they like but there are limitations on how many can be entered on to a team sheet.
- d) **Covid** – Tony to ask a question at the next HFI meeting regarding fines on games being affected by Covid.

### 3. President's Report – Tony Hughes

- a) **Grading** – Thanks to David Burns for coordinating the grading and to all those who assisted.
- b) **Training** – started this evening and will be on fields 1, 4 and 5 throughout March. Training for the juniors was postponed tonight under the Football New South Wales (FNSW) heat rules. Please be aware of these rules.  
**Regular training (April onwards)** - unsure of when this will start as Council have yet to inform when the grounds will be available for football. It will probably be around Monday 27<sup>th</sup> March.  
**Training Requests** – can be sent from tonight but must be emailed to [president@bhfc.org.au](mailto:president@bhfc.org.au)  
One email per one team only and must be from either the coach or manager. Include team name and a mobile number. If more than one training session wanted then include first and second preference within the email. Sessions - 5pm to 6pm, 6pm to 7pm, 7pm to 8pm and 8pm to 9.30pm. Training will be on fields 1, 2, 3 and 5 with 4 being kept for just game days.
- c) **Fields 2 & 3** – will be closed to all football activity for the month of March due to the Councils reseeding program (16 to 18 grounds are closed throughout the Shire).
- d) **Lighting to Field 5** – informed by Council that they should be operational by mid- March.
- e) **Set up of Fields 4 and 5** – thanks to those people that turned out over the last two weekends i.e. Peter McLoughlin, Greg Veitch, Greg Loundar, Jimmy Moreland, Wayne Norman, Brian Chin, Jake McGaulley, Simon Loevendie, Manuel Bonnici, Terry Minton and me.  
Spare weekend will be 25<sup>th</sup>/26<sup>th</sup> March providing cricket has completed their grand finals the week before. We will then be able to set up fields 2 and 3. There is a possibility of setting up the posts on field 1 the week before.

f) **Trials** – thanks to Mick Hollins.

**North Mead High School** – we are the only club using this field over March and there are strict restrictions on us using their field: -

1/ do not go anywhere near the two Colas (Astroturf underneath).

2/ children must be supervised at all times

3/ no one to go near the animals

4/ make sure you take away all and every piece of rubbish with you following your game. If the opposition leaves rubbish ask them to place it in your rubbish bags.

5/ No alcohol

Toilet block will be open.

There is only the top field available for games and there will be no nets.

#### 4. **Secretary's Report** – Jason King

a) February has been a busy month. Thanked everyone who helped out.

b) More people wanting to register. A positive sign. Working with Cath and Wendy to find places for new players.

c) **By Laws** – Big change is around **flat wedding bands**. Football New South Wales have overridden HFI's by law that previously allowed them to be worn. Instructions have given to referees that any senior player refusing to remove the wedding band will not be able to play. Taping not an option.

d) **Instructional Referees (IR's)** – Applications completed. Email to be sent to parents of the IR's regarding a meeting to be held at the Sports Club on the 15<sup>th</sup> March around 7.00 or 7.30pm to cover the next steps we need to do, uniforms, payments.

**Registration** - IR's to register through Playfootball and select Hills Football referees this will allow the selection of the IR package.

#### 5. **Treasurer's Report** – Danny Yu

a) **Club Grant** – received from Bankstown Sports. Expenditures already ear marked. Tony – another grant window open on the 1<sup>st</sup>.

b) **Registration Refunds** – we require payment details but will only chase once. Be patient.

#### 6. **Competition Secretary's Report** – Cameron Hume

a) **Competition** – Starts **Friday 31<sup>st</sup> March** then a break for Easter followed by 17 straight weeks. We play through the school winter holidays in June and July. Competition will finish in late September, early October.

b) **Grading** – completed by HFI and teams have been put into competitions. Our age coordinators have been informed.

c) **O55's Men, Over 45's Women Competitions** – Only three teams in each age bracket have nominated and mainly consist of dual registered players. HFI to send out a further request this week for more teams.

d) **DRIBL** – coaches and managers should be able to access the application. Email will be sent out with further explanation how the application works with a step by step process. Very important for coaches/managers to have access as this is where team sheets, goals etc. are input. If people would prefer a demonstration we can organise one before the season starts. User name is the email you registered as coach or manager.

e) **By Laws** – Borrowing rules changed to be a maximum of four borrowed players but only up to when your team has two substitutions e.g. thirteen players for an eleven a side game. Males can no longer borrow within the age group from the same division, females can. Tony – if in doubt don't go ahead. Make sure you get clarification because if you play an illegible player you could lose the competition points.

#### 7. **Registrar's Report** – Wendy Gardner

a) Thanks to David Burns, Cath Hughes and the grading team.

b) **Teams** – We have 68 teams and 907 players

**U12's** have been changed from Div 2, Div 3 and Div 5 to Div1, Div2 and Div5

**Youth Girls** – 10 nominations over 2 divisions. Due to the difference in ability all teams will play each other once then be divided into 2 divisions for the second half of the season.

If anyone knows of a coach or manager who has not put their names down or have not registered please ask them to do this ASAP.

c) **All Age Men** – Antoine Finianos – if there is anyone looking for a team we have 15 players and can take another three.

d) **Registrations** – last day for first round registrations possibly Monday 20<sup>th</sup> March but this to be verified with HFI.

8. **Vice President, Ladies** – Stevie Taylor

- a) **Grading** - finished and teams nominated. 15 girls/ladies teams i.e. 2 U9's, 2 U11's, 1 U12's (all brand new players to the club), 1 U13's, 2 U15's, 2 youth girls, 2 All Age and 3 O30 Ladies. Thanked all the coaches and managers, Wendy and Cath for their help in formulating the teams.
- b) **Female Festival of Football – Strathfield FC**- held at the end of March. We have 3 BHFC teams entered i.e. U15 girls Div 2, AA Ladies and an O30's Ladies. Maybe other teams.
- c) **U9's** – we need some more girls in this age group. Let Stevie know of anyone interested.
- d) **O30's Ladies** – looking for a coach. Please let Stevie or Gill Green know.

9. **Grading – David Burns**

Thanked everyone who helped out e.g. coaches, managers and Wendy.

Most of our teams have been placed in the divisions requested.

A review of the grading will be carried out so anyone who has a submission they would like to send please email to [president@bhfc.org.au](mailto:president@bhfc.org.au) or [vicepresident@bhfc.org.au](mailto:vicepresident@bhfc.org.au)

Thanks were expressed to David for all his hard work on the grading process.

10. **Equipment Officer** – Cath Hughes

- a) There have been a lot of unforeseen delays in distributing gear. Please be patient.
- b) If a team does not have a coach or manager then gear will not be issued for that team.
- c) Gear is distributed only for the number of registered players in a team (shirts can be reserved for nominated unregistered players but will not be handed out).
- d) Unregistered players should not be playing in any trial matches.
- e) Grant has been applied for replacing gear bags, balls, cones etc. Last year being a wet year we have had a lot of trouble with mould. Some teams will find they have an old bag or old training balls but as new gear comes in they will be replaced. Please be patient.
- f) **Baulkham Hills Sports Club Membership** – all existing and new senior players must make sure they have a current membership. Free membership at this stage. Please text Cath with a copy of new membership card.
- g) Problem with the Roundball email address so please text.

11. **Web Master** – Stevie Taylor

- a) **Age Coordinators** – now have their own football club email addresses.
- b) **Web Site Information** – last year we had a carousel. Now the home page has named buttons that can be used instead of going through the main menu.

12. **Trials – Mick Hollins**

- a) **Draw** - up on the web site. If unsure let Mick know **by email** at [trials@bhfc.org.au](mailto:trials@bhfc.org.au) as soon as possible.
- b) A trial match will not take place unless a team manager or coach emails that their team will be playing. Only 11 out of 61 teams have notified that they are playing. Noted that there are some teams do not have a coach or manager but will accept an email from someone associated with that team. If there is no reply by late Thursday night then that trial will be cancelled.
- c) Most trials this weekend will be against Rouse Hill Rams. If short of playing numbers still come. Loan or borrow players if necessary or play with reduced numbers on both sides. **Be flexible.**
- d) **Schedule** - may change during the week so check the web site.
- e) **Very tight draw.** No accommodation for requests for time changes unless given within two weeks.
- f) **Team sheets** - not required but keep a record of the names of those that actually played.
- g) **Field names/numbers** – self-explanatory. Richard Johnson 1 is at Richard Johnson Anglican School at Marsden Park.
- h) **Game Time** – games must start and finish at the designated times.
- i) **Referees** – none organised. Find your own.
- j) **Week Two** – only 3 fields available. Trying to get field 1 but games may have to be shortened to fit everyone in. Opponents, Castle Hill United.
- k) **Nets** – no nets unless you want nets. First team sets up, last team takes them down.
- l) **Northmead High School** – refer to Presidents report.

### 13. Member Protection Officer – David Hood

- a) Introduced himself to the meeting.
- b) **WWC number** - remind every coach/manager working with children under 18 years of age that they must have a current WWC number. This includes senior teams that have any U18 year olds playing for them.  
A lot of junior teams are short of people to manage/coach. We need to encourage them.  
If possible we would like to get those parents who are helping younger teams to also have a WWC number.  
Mini Roos and mixed juniors a bit deficit in their coaches and managers.  
Emails sent to all coaches/managers that have a close to expiry date for their WWC. Only 2 replies received. Best to renew as early as possible to avoid delay. David to let Wendy know of those who have not replied or updated. They will not be approved as coach/manager until they have updated.
- c) **Group Chats** – outside parents cannot talk to any minors in a team group chat, particularly if the minor is a manager or coach.
- d) **HFI** – automatically checking coaches/managers status but as a club we will still check to make sure the registrations are available on our system.
- e) **Parents** – to be aware to escort their children to and from the grounds. If any problems speak to an executive member and they will deal with it. Example - Last weekend there was an incident during another sports gala day where the police were called to Ted Horwood to deal with an incident where a person was observed using obscene gestures at children.

### 14. Hills Football (HFI) – Terry Minton

Meeting 20<sup>th</sup> February

- a) **Player registration** - numbers are up across the board compared to the last 4 seasons. Current numbers are up by around 200 players from this time last year.
- b) **Women's Premier League** - with Blacktown and Granville Association was launched before Christmas and will see 10 Clubs across the 3 associations compete in its inaugural season.
- c) **O55's Masters Competitions** –see Competitions Secretary's report.  
A question was asked that if there is a team with only 4 players, would there be any scope for them to join with players from another Club? Tony - Response was 'no'.
- d) **Referees** • Registration numbers are up compared to previous years. Three Level 4 courses held before Christmas which saw roughly 100 new referees become accredited.  
By law 7.19 - new one for IR's to come into effect for the upcoming season:  
'For ages U8 to U11, where players are purposely and blatantly playing offside whether directed to or not, the referee will have the authority to award a free kick against the team who's player is purposely and blatantly playing off side, at the sole discretion of the referee'.  
**Trial game payment** - there is an option for electronic payment if cash isn't available. HFI will pay the referees and then invoice the Clubs if needed.  
Tony – BHFC will not be paying referees during trial matches.
- e) **Talented Player Pathway** - all AYL teams have been having trial matches for 6 weeks now. This is the 4th year of the AYL program with the competition starting on the 25<sup>th</sup> February.
- g) **Technology, Marketing** - the number of player registrations each day is 10-15% stronger than previous years.  
The WWC tool will be used this year to provide information on officials who have valid or invalid WWC details. HFI will run this to automate the validation process.  
Clubs will no longer need to manually check this in the WWC portal.
- h) **Finance**- end of year processing is underway. There's currently a \$300k surplus within the management account before the year-end adjustments. Some of this will go toward the free referee registrations for this season and the allocation of Assistant Referees to junior matches.  
Audit is due to commence soon.
- i) **GF photos** • a discussion was raised around the privacy issues when taking and posting images from events and grand finals. HFI response was that when players register on PlayFootball there is a reference in the Terms and Conditions (which all members agree to during this registration process) which references the use of images and Safeguarding policies. This forms part of FA's Terms and Conditions as well as HFI's
- j) **Bella Vista FC** – currently with 14 senior teams, junior numbers not known. Hills Council advised that there was one condition when being granted access to Balmoral Road Reserve; that a new venue must have a new Club.

15. **Canteen** – Tony Hughes  
Not sure if we will be ready for round 1.
16. **Referees** – Jimmy Moreland
- a) **Instructional Referee's** – we have the numbers now for the season.  
Cath to send Jimmy a group text for all the U8's – U11's team coordinators in order that the new IR's can have a run in the first trial matches at Ted Horwood, Saturday 11<sup>th</sup> March.  
**Pre-Season meeting** – for all IR's and their parents to meet at the Sports Club on **Wednesday 15<sup>th</sup>, 7.00pm – 9.00pm** prior to the start of the season to go over the rules etc. and what to expect on game day.  
**By Law 7.19** – HFI have stated that action will be taken against any club not abiding with this by law.  
**Referees** – HFI have between 300 and 350 referees that have completed the courses.  
HFI encouraging ladies to take up refereeing.  
**Linespersons** – at the referees meeting it was discussed that each team supply a line person for games up to U15's to assist referees. Tony – will need to find out more from HFI.  
**U9's** – will try to attend the U9's training session tomorrow night.
17. **Coaching Committee** – David Burns
- Coaching Courses** – HFI running the final night for game training on field 4 at Ted Horwood next Thursday. A couple of our coaches will be attending. Going well.  
Information on a free course for U1's – 11's in early April to be sent out to all the relevant coaches
18. **Fun Skills** – Cath Hughes
- a) Numbers seem to be pretty good.
  - b) **U7's** – there are a number of players who want to play up in the U8's so as to play competitive football. We are looking to extending the transition period from U7's to U8's.  
**Coordinator** – really need someone to coordinate the U7's.
  - c) **U3 - U5's** – enquiries have been made with HFI regarding a suitable program we can run for this age group that can be presented to the executive. Possibly to be held on a weekday morning e.g. a Wednesday with the duration approximately 40 minutes. Any suggestions welcome. Emails will be sent to all families for expressions of interest.
  - d) **U6's - U7's** – would appreciate interested people e.g. premier youth league or girls team players to help Cath, especially in the first few weeks. Also to encourage the parents who participate in the program.
19. **Diversity and Inclusions** – Cath Hughes
- a) **All Abilities Program** – was looking at a program for teenagers and seniors but Hills Knights are running an O15's to Seniors All Abilities program this year. Any interested members of our club will be directed there.
  - b) **Walking Football** – currently played out at Kenthurst on a day when no other football is played. Our grounds volunteered for hosting on the same day as we host the Ladies games.
  - c) **Female Coaching and Referee Network** – across any competition. Lots of resources available. Contact Cath for any help in this regard.
  - d) **Data Privacy Policy** – Cath and David Hood (MPO) working on a policy to present to the club.
  - e) **Are You OK Day** – links on clubs web sites raised at the recent meeting. Looking into where on the calendar this can be slotted in.
  - f) **Pride Round** – in June or July.
  - g) **Dad's and Daughters Program** – we will support the next one held by HFI at Valentines Park.
20. **General Business**
- a) **Field 1** – Peter McLoughlin - being used for cricket over the weekend. Will try to find out about the next weekend.

Meeting closed at 9.20pm

Next Meeting: **Monday 27th March 2023 (no meeting in April).**

Venue: Zoom Invitation

Time: 7.30pm (sharp)